



language
institute
Valencia - Spain

informative handbook



www.spanishinvalencia.com

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THE CITY: VALENCIA

Population

850.000 plus 250.000 inhabitants in the surrounding towns.

Nearest airport

Manises VLC (7 kms)

Rail and coach connections

Valencia is easy to reach by bus, train and by air. By road there is a distance of 350 km. from the two main cities in Spain, Madrid and Barcelona.

Main attractions

Valencia, with its relaxed Mediterranean atmosphere, is the third largest city in Spain. The city has one of Europe's largest intact historic centres, countless gardens, marvellous beaches and a world famous cuisine. Valencia is a historic and festive city with a university life that makes it an ideal place to study Spanish. Famous for the easy-going and extroverted character of its people, Valencia also has fiestas and cultural activities throughout the year.

Climate

Valencia boasts an incredible climate, where high summer lasts for two months, winter is just a few weeks of cold and during the rest of the year there is a spring-like climate. This means that the people love spending time in the street, on the terraces and in the open air. Even in the middle of winter it is usual for temperatures to reach 72° F during the day.

Pocket money

The amount of money the student will need in Spain will depend on whether he/she eats all his/her meals at home or at the shared flat. He/she can easily spend over EUR 140 a week eating out and going out. EUR 100 a week is a minimum.

GENERAL INFORMATION

School:

AIP LANGUAGE INSTITUTE

Directors:

Mr. Fernando Ribas

Address:

Calle Bachiller nr. 7

Zip Code:

46010

City:

VALENCIA

Telephone:

+34 96 339 15 66

E-Mail:

info@aipidiomas.es

Web:

www.spanishinvalencia.com

**Emergency phone
nr. for clients:**

+34 96 339 15 66 or
+34 687 58 58 09

**Secretary's office
hours:**

8:30am - 7pm (Monday to Friday).
In August from 8:00am to 3pm.

DESCRIPTION OF THE SCHOOL

Founded in:

1998

Max. Number of students per class:

12

Current school facilities open in:

2005

Number of classrooms:

28 with 1250 m²

Number of students in low season:

50

In which months?

November – January.

Number of students in high season:

200

In which months?

June – July- September

AFRICA: 3% AMERICA: 15 % EUROPE: 65 % ASIA: 17 %

DESCRIPTION OF THE SCHOOL

Association & Memberships:



Centro Acreditado



Compromiso de Calidad Turística



ESCUELA ELE
SOCIALMENTE RESPONSABLE



FECEI

Federación Española de Centros de Enseñanza de Idiomas

Fundació Visit

VALENCIA
EMPRESA ASOCIADA

siele

IDELE

e

ACEI



comunidad valenciana

ASOCIACIÓN CENTROS ENSEÑANZA IDIOMAS



TURISMO ACTIVO

COMUNITAT VALENCIANA

ENTIDAD ADHERIDA CREATURISME



Lånekassen



Arbeitsmarktservice Österreich



DESCRIPTION OF THE SCHOOL



AIP Language Institute is situated in a central district of the city near the 'Jardines del Real', characterized by quiet residential areas and a wide variety of small local shops.

The school has a clean modern exterior and is *close to bus routes* leading to both *the old town* and *the seafront*.

The interior of the school is organized around a **central hallway** where students congregate to use the computer facilities, providing easy access to reception by the front door and all the classrooms.

Travel agency, teachers room and 3 classrooms are situated off a balcony area overlooking the communal hall making them clearly visible and accessible.

Decor is simple and modern, in keeping with **international student culture**. There is an auditorium towards the rear of the building with a cinema-style projector used for regular film viewings.

All classrooms are equipped with **smart boards**. The learning center is in a room accessible from the communal hall, with further bookshelves in a separate student common room and drinks machines.



ACADEMIC PROGRAM

Students can choose to enroll in a basic program of *20 x 50 minute lessons* of **general Spanish** per week, with the option of studying a selection of add-on afternoon modules in blocks of *5 x 50 minute lessons* per week. There are three afternoon subject options: extra Spanish lessons or preparation for the **DELE/SIELE** exam. These can be combined with the Spanish lessons to build a program of *20 x 50 minute* morning lessons with *10 x 50 minute* afternoon lessons per week.

All our Spanish courses in Valencia are focused on familiarizing participants with *the culture, the way of life and the habits* of a Spanish city, mixed with *the traditions* of a typical Mediterranean city.

On the very first day of your Spanish classes, we will verify your *language skills* by doing a *test* and an *oral discussion*.

Each of our students will be *individually checked* by our teachers:

- At the beginning we will decide the level of Spanish which will suit them the best
- We will give them materials, books and every necessary exercise they need to improve their Spanish language
- Individual directions of their work results
- All the necessary information and materials to correct their mistakes, both oral and written
- Final certificate of their level of Spanish course

CEFR

At **AIP Language Institute** we follow the indications proposed by the European Framework of Reference for Languages, and our system of levels is made up of a total of 10 levels, distributed as follows:

LEVELS	CEFR - Common European Framework of Reference for Languages	DELE
1	A1 BEGINNER	A1
2	A2 LOW ELEMENTARY	A2
3	A2+ ELEMENTARY	
4	B1 LOW INTERMEDIATE	B1
5	B1+ INTERMEDIATE	
6	B2 UPPER INTERMEDIATE	B2
7	B2+ LOW ADVANCED	
8	C1 ADVANCED 1	C1
9	C1+ ADVANCED 2	
10	C2 MASTERY-SKILLED	C2

SAMPLE STUDENT TIMETABLE

This timetable provides an idea of the types of language learning activities which take place at AIP Languages. The present program for any particular course will, however, reflect the level and needs of the class.

Our teachers assess group and individual needs of their classes and then plan their courses on the basis of those needs in relation to the descriptions of language learning content for the assigned level. In summer (July & August) the schedule can be modified (from 8:30 am to 15 pm).

Monday Tuesday Wednesday Thursday Friday

9.00–10.15

10.15–10.30

10.30–11.20

11.20–11.35

11:35-12.50

13.00-13.50

13.00-15.00

Compre-hension

Break

Grammar

Break

Conversation

STANDARD DELE/SIELE - STANDARD PLUS

Tutoring in the Learning Centre to solve doubts and questions (subject to availability)

Depending on availability of classrooms, the timetable can be changed in the mornings from 8:30 to 12:20 or in the afternoons from 13:30 to 17:20. If this causes you any inconvenience, please, do not hesitate to contact us.

Note: It is possible to combine the DELE or Business module with both the Basic and the Basic Plus course.

Basic Plus Course: Standard Spanish course plus: 5 additional lessons a week on Spanish Language.

Examination Preparation Module for DELE* (Diploma de Español como Lengua Extranjera): 5 additional lessons per week all year around. The fees for the extra lessons do not include the examination fee itself.

DELE*: D.E.L.E. stands for the official certificate of the Spanish Department of Education. It is internationally recognised and can be extremely useful for your future, whether you are looking to start a career, get a better position within your company or if you intend to study at any Spanish institution or university.

Notes:

- For all these courses, for circumstances with less than three students in their level, AIP will offer 50% reduction of classes as it will be considered like one-to-one classes (one or two students in class).
- The lessons are entirely in Spanish.

PERSONNEL

AIP Language Institute has a fully trained multilingual staff with a total of 25 people plus teachers. Among others:



Principal
Director

Fernando Ribas



Sales
Director

Martina Fuchs



Internships & EU
Projects Coordinator

Erika Bianco



Head of Studies
Spanish Language School

Cristina Berenguer



Activities
Coordinator

Miguel Ángel Legazpi



Administration
Officer

Úbal Pérez



Head of Studies
Foreign Language School

Brenda Bertin



Host Family
Accommodation Officer

Yllen Ceruzzi



Apartments
Accommodation Officer

Elena Leder



Bookings
Officer

Denisa Cunderlikova

THE SCHOOL PREMISES

We renovated our facilities in February 2025. With these new facilities we have an assembly hall with a capacity for 80 students and a total of 1250 square meters with 28 classrooms, offering all the conveniences of a modern School, including a learning centre and full equipped multimedia classrooms.

- Where is it located in the city?

The school is located in one of the safest and richest neighbourhoods in Valencia within 10 minutes' walking distance of the city's university campuses, which offers our students the opportunity of living in the university environment. It is also very close to the city centre (1,5 km.) and has good connections to the beach using the tram (less than 10 minutes).



Others:

- Is there a common room / student lounge? (YES) How many people will it hold? (30)
- Is there a self study learning centre? (YES) How many at one time? (10)
- Is there free internet access? (YES) And WIFI access? (YES)
- Has the school got a reference library? (YES) When is it open for student use? (ALL DAY)

Can students join public libraries? The students can join the public libraries of Valencia, and the library of the University of Valencia just by filling out a card with their personal details. This library is located just 5 minutes away from the school.

AIP STAFF

Are all teachers native speakers of the target language? YES

What minimum qualifications do they have to teach?

All our teachers have a university degree in Linguistics.

Which languages are spoken at the school?

English, Spanish, Italian German and French.

How many teachers work with a class group per course?

2 or 3

Do you automatically send a test to the student prior to their arrival to the school?

YES

What kind of assessment test is used?

- Written, vocabulary and grammar
- Speaking in online interviews before arrival

COURSES

Minimum course length

Basic

20 Lessons

Basic +

5 Extra Spanish lessons/
week + basic course

DELE/SIELE

5 Exam lessons/
week + basic course

DELE/SIELE +

5 Extra Spanish lessons/
week + DELE/SIELE course

At the end of the course an **Attendance Certificate** will be given, showing the number of hours and the language skills obtained, to those students that proved to have a positive attitude towards learning Spanish day after day. On the other hand, AIP reserves all rights not to give that certificate to those students who have not attended a **minimum of 80%** of the course and participated actively in the classes.

In the interest of our **teaching quality**, teachers will evaluate students continuously on the contents in which the subject is divided: reading comprehension and writing, grammar and vocabulary, oral comprehension and speaking.

STUDENT INFO

Total number of students annually:

approximately 2500 students

AIP Language Institute works with students from the United States (*15% of all foreign students*), Europe (*65%*), South America (*1%*), Africa (*2%*) and Asia (*17%*). We also have Spanish students that come for our English and French courses, usually locals from the ages of 10 to 30 (*approximately 850 students per year*).

Also, the institute welcomes closed groups of secondary school students, with around 1,000 students attending each year.

Breakdown of student ages in our school:

25% from 16 to 20 years old, 40% from 21 to 35 years old and 35% older than 35.



ACCOMMODATION

Types of accommodation AIP offers:

Host family (Fam), Apartment (Apa), University Residences/ Dorms (Res) and Hotel (Hot).

STYLES OF ROOMS OFFERED IN THE ACCOMMODATION

	Fam	Hot	Apa	Res
Shared room with another student of a different nationality	Yes	No	No	No
Single rooms	Yes	Yes	Yes	Yes
Shared rooms but only if booked with someone the student knows	Yes	Yes	Yes	Yes
What is the maximum number for a shared room?	3	2	2	3

MEALS IN THE ACCOMMODATION

	Fam	Hot	Apa	Res
Room only	No	Yes	Yes	Yes
Bed & breakfast	No	Yes	No	Yes
Half-board	Yes	No	No	No
Full board	Yes	No	No	Yes
Half-board during the week and full board at weekends	Yes	No	No	Yes

STANDARD ACCOMMODATION FACILITIES OFFERED

	Fam	Hot	Apa	Res
Private bathroom?	No	Yes	No	Yes
Bathroom shared by how many students?	2	-	2 to 4	2 to 20
Kitchen shared by how many students?	-	-	2 to 4	-
Pots, pans etc. to be brought by student?	-	-	No	-
Sheets, bed linen available:	Yes	Yes	Yes	Yes
Towels provided:	Yes	Yes	No	Yes
Cleaning is included in the accommodation fee:	Yes	Yes	Yes	Yes
Laundry is included in the accommodation fee:	Yes	No	No	No
Likely distance from the school to the accommodation:	From 0 to 4 km	From 0 to 4 km	From 0 to 4 km	From 0 to 4 km
Likely distance from the town centre to the accommodation:	From 0 to 2 km	From 0 to 2 km	From 0 to 2 km	From 0 to 2 km
Average walking time to the school by foot:	From 10 to 40 min	From 10 to 40 min	From 10 to 40 min	From 10 to 40 min
Average travelling time to the school by public transport:	From 10 to 30 min	From 10 to 30 min	From 10 to 30 min	From 10 to 30 min

ACCOMMODATION

Host Family Accommodation Special Details

- **Do host families accommodate students from other schools?**

They do not. All the host families have already worked with us and we completely trust them. Most of them have a lot of experience dealing with students from all over the world.

- **Maximum number of students taken per host family:**

A maximum of 3 students is allowed exclusively from our school.

- **Can agents obtain a copy of a written contract of what the landlord has agreed to offer?**

No, AIP specifies exactly what is included and not included in a host family accommodation.

- **What is the earliest check-in and the latest check-out without extra costs?**

2 weeks before the participant arrives in Valencia. AIP always recommends early submission to find the accommodation that suits what the applicant needs.

- **How much information regarding the host family does the School provide?**

YES:

Profession of the hosts; Age of the hosts; Description of the home; Description of the area; Pets; Local map indicating the location of the family; Ages of other children; Smoking

NO:

Interests of the hosts

The top 5 criteria we look for when screening a potential host family:

Above all, AIP does not select host families in areas where it is not possible to assure a minimum of security at night (during the day students can walk throughout the city without safety problems).

1

*Previous **experience** with AIP Language Institute*

2

***House conditions** (the food, cleanliness, etc.)*

3

*Family members with an **open character***

4

***Location** (walking distance or excellent connection)*

5

***Extras:** Special house conditions; Individual bathroom, TV in the bedroom, etc.)*

EXTRACURRICULAR ACTIVITIES

- **Do you offer social activities, theatre visits and excursions all year?**

We provide a **weekly program of activities**. Furthermore, AIP Languages has a cultural guide, specializing in tourism, who is responsible for organizing the cultural and leisure part of the course excursions, weekend trips and cultural activities. He also helps students to organize their trips in and out of Spain. With this service students can contact the best travel agencies, book accommodations and the cheapest flights, and obtain names of contacts and excursions, among other things.

- **Do students receive a weekly itinerary of what is offered?**

Yes! Consult this on our Facebook page: [aiplanguageinstitute](https://www.facebook.com/aiplanguageinstitute).

- **Are guide/escort services offered?**

Yes, as mentioned above, AIP has a full time cultural guide who offers these services.

- **Sample social program**

Visits to various historical areas of Valencia
Visit an open-air market
Hemispheric & Oceanographic
Soccer game in Valencia Stadium
Flamenco show
Concerts, dance performances, musical, etc.

No charge
No charge
Entrance Fee
Entrance Fee
Entrance Fee
Entrance Fee

- **Sample excursion program**

One-day cultural excursions to Valencia region (1 every weekend)
One-day Mountain activities such as rafting, kayaking, etc.

30€
80€



EXTRACURRICULAR ACTIVITIES

- **Leisure/contact with the environment**

Getting to know Valencia well begins with a stroll along its streets to discover its cultural contrasts and sense of history. Valencia has many distinct faces and offers a taste of many different art periods including Roman, Arabic, Gothic, Baroque, while the new modern Valencia is a city of commerce. The school organizes visits to many of the most interesting places in Valencia to help participants come into contact with their new surroundings. The school also organizes at least one evening out per week to get to know the exciting sights of the city as well as day and/or weekend excursions to discover the best-kept secrets of Spain.

Students spend their spare time shopping, visiting interesting places in town, doing sports and going to bars and discos with their friends. The fact that the school is right in the center of Valencia makes it easy to enjoy the city's attractions. The school also provides lots of relevant information on what students can do in their free time.



LOCAL TRANSPORT, TRANSFERS, & OTHERS

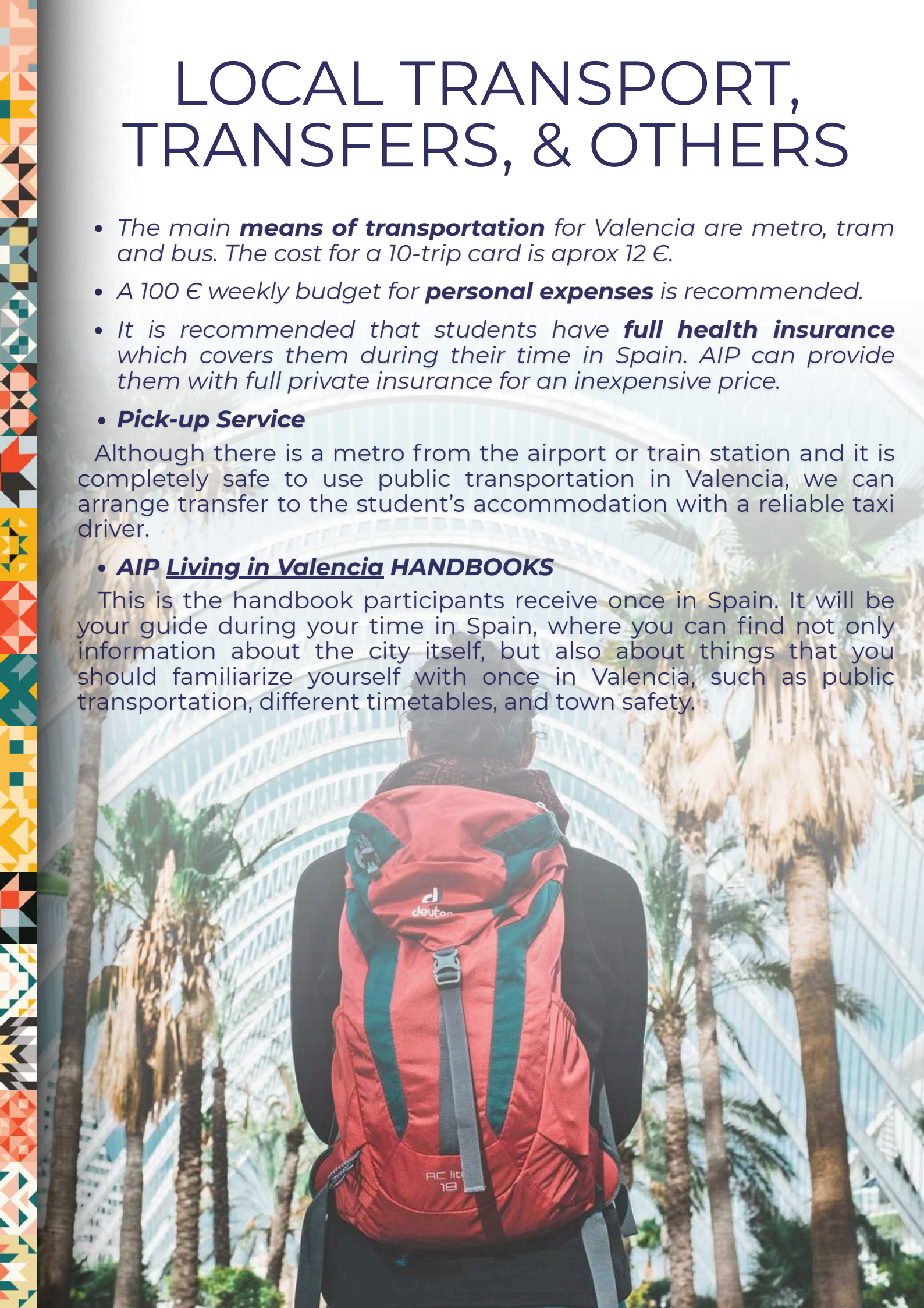
- The main **means of transportation** for Valencia are metro, tram and bus. The cost for a 10-trip card is aprox 12 €.
- A 100 € weekly budget for **personal expenses** is recommended.
- It is recommended that students have **full health insurance** which covers them during their time in Spain. AIP can provide them with full private insurance for an inexpensive price.

- **Pick-up Service**

Although there is a metro from the airport or train station and it is completely safe to use public transportation in Valencia, we can arrange transfer to the student's accommodation with a reliable taxi driver.

- **AIP Living in Valencia HANDBOOKS**

This is the handbook participants receive once in Spain. It will be your guide during your time in Spain, where you can find not only information about the city itself, but also about things that you should familiarize yourself with once in Valencia, such as public transportation, different timetables, and town safety.



FEES & PAYMENT

THE COURSE COST INCLUDES:

Copy Materials

Yes

Books

No

End of Course Certificate

Yes

Extra Curricular Activities

Yes

Transfer on arrival & departure

No

Any evening activities (i.e. movie night)

Yes

Testing fees

Yes

Bed linen

No

Optional full private insurance

Yes

Optional
service

Optional full day excursion on weekends

Yes

Optional
service

CANCELLATION REGULATIONS

- AIP must receive written notification of withdrawal or deferral of acceptance.
- When Visa applications are rejected or if the student cancels less than 15 days before the course starts, an administrative charge of 300 € is required. After commencement of the course, no refund will be provided.
- Should a student have to cut short his/her stay for a valid medical reason only, the remaining fees will be refunded or credited (subject to a minimum deduction of €300).
- There is no refund of fees for days missed during the course or for late arrival or early departure.
- Once the visa letter has been issued and sent by the school, it is not possible to modify or cancel the course, accommodation, or any services included in the letter.

VISA

- Nationals of the following countries do not require a visa for stays of **up to 90 days**:
 - (a) EU countries, Australia, Canada, Japan and US.
 - (b) Brazil, Croatia, Cyprus, Iceland, Israel, Korea (Rep. Of), Liechtenstein, Malaysia, Malta, Monaco, Netherlands Antilles, New Zealand, San Marino, Singapore, Switzerland and Vatican City, apart from other Latin American countries.

Those studying **longer than 90 days** may require a student visa except EU country nationals.

- At least **3 to 6 weeks** are needed to process a Visa application, depending on the country. Please do not apply for registration on a course that will not allow enough time for the processing of the visa application.
- If you require a VISA letter, the total payment must be done in advanced. In the event that the application for a Visa is refused by the Spanish Embassy or Consulate, we will refund the paid fees after the deduction of an administrative **charge of 300 €**, once we receive a copy of the refusal letter from the Spanish Embassy or Consulate and we have checked everything is right with them.

ACCESS TO SPANISH UNIVERSITIES

AIP has signed a **collaboration agreements** with the most important private and public Universities of Valencia. Therefore, our students are most welcomed to apply for a **graduate or postgraduate program** at the University of their choice.

The student may choose from a wide range of studies, both in English and in Spanish, as well as a variety of prices. There are smaller private universities whose prices are around EUR 10,000 per year and larger public Universities where the cost does not exceed EUR 3,000 per academic year.

Our goal is to help our students from the start during the registration process. It is important to properly inform them about the **necessary documents, registration deadlines** and **admissions requirements** for each University. Sometimes a **personal interview** may be necessary, for which we help our students prepare beforehand.

On that account, students from outside the European Union who are interested in pursuing their education at a university in Valencia usually enroll in a **long-term Spanish course** at our school. Said course, usually 36 weeks, is enough to acquire the necessary level of Spanish required by the University for in-campus courses.

For the duration of the Spanish course at our school, students will have at their disposal **several personalized one-on-one tutoring sessions** with our specialists, who will guide them during the process of admissions to Spanish Universities.

THE SUMMER PROGRAM FOR TEENAGERS

This **Teen Summer Program in Spain** is ideal for **14 to 18 years** old teenagers, perfectly combining learning Spanish through fun workshops in the morning and recreational and cultural activities in the afternoon.

- **Starting dates:**

From middle June to end of August

Note: students can extend their stay in our Spanish school for adults (minimum of 16 years old).

- **Spanish Level required:**

From A1 (complete beginner) to C1 (Advanced).

- **Duration:**

Students can choose to participate from 1 week to 12 weeks.

- **Program Highlights:**

Amazing Climate & Culture

Exciting Leisure Activities

International Atmosphere

Qualified Teachers & Trainers

Intensive Spanish Lessons

Goal-oriented Courses

Dynamic Lessons

Communicative Approach

Progress Monitoring



Contact Us

Don't hesitate to contact us for any support.



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